



Vacancy Notice INT03989

INTERPOL is the world's largest international police organization, with 195 Member Countries. Created in 1923, it facilitates cross-border police co-operation, and supports and assists all organizations, authorities, and services whose mission is to prevent or combat international crime. INTERPOL is now looking for a qualified candidate as Counsel I-CORE within the Sub-Directorate of Legal Support To Programmes.

INTERPOL embraces diversity and is committed to achieving diversity and inclusion within its workforce. Qualified applicants from under-represented member countries and women are strongly encouraged to apply

Job Title:	Counsel I-CORE
Reporting To:	Assistant Director
Location:	Lyon, France
Duration:	One year*, Fixed-Term Contract
Grade:	4
Number of post:	1
Level of Security screening:	Basic
Deadline for application:	5 June 2023

*This position is financed by a third-party, external to the Organization with funding provided by the donor. Although there is a commitment from the donor, the appointment may be terminated prior to one year, should the external funding for this position no longer be available. This position also carries, in principle, no expectation of renewal. Any potential subsequent extension will be subject to the terms of the Organization's Staff Manual, to satisfactory performance and to availability of funds.

Tests/interviews in connection to this selection procedure will likely take place approximately 2 / 3 weeks after the deadline for applications. Applicants are kindly requested to plan their availability during this period accordingly, in case they are short-listed.

Selected candidates will be expected to report for duty approximately two to three months after receiving an offer of employment at the latest.

This selection exercise may be used to generate a reserve list of suitable candidates that may be contacted to address Organization's potential staffing needs in the future.

INTERPOL is an equal opportunity employer and welcomes the applications of all qualified candidates who are nationals of INTERPOL Member Countries, irrespective of their racial or ethnic origin, opinions or beliefs, gender, sexual orientation and disabilities.

INTERPOL places no restrictions on the eligibility of candidates, without distinction as to race or ethnic origin, religion, opinions, gender, sexual orientation or disabilities. However, the national policy and laws in force in INTERPOL host countries may mean that staff members' spouses or partners, while legally recognized by the Organization, are not given the same recognition when they reside in certain duty stations. When this is the case, the Organization will inform the candidates accordingly to ensure that they are aware of the situation and allow them to make an informed decision. Candidates are also encouraged to familiarize themselves with specific laws and policies that may impact their personal and family situation in the duty station to which they apply.

INTRODUCTION OF POST

Under the overall supervision of the Executive Director Legal Affairs or his/her designee, the incumbent coordinates on a daily basis the legal aspects of the I-CORE project. He/she continuously interacts with all project team members to develop the project legal framework and to conduct legal risk assessment for all project activities. He/she will brief the Executive Director Legal Affairs or his/her designee prior to the Programme Board and Steering Committee meetings and will participate in the regular project meetings.

PRIMARY DUTIES

Duty 1: Ensure compliance with INTERPOL's Rules

- Lead legal review of the documents produced at each stage of the processes, including programme plan, roadmap, implementation plan, Terms of Assignments, etc.
- Provide legal support in the development and implementation of projects and initiatives under the I-CORE Programme including the design and configuration of new services, enhanced policing capabilities and tools (e.g. interfaces, migration and creation of databases, applications, compliance and analytical tools, etc.).
- Ensure data exchanges and tools developed by the projects are compliant with INTERPOL's Constitution and Rules, in particular the Rules on the Processing of Data.
- Conduct assessment of legal risks arising from the projects and provide assistance to the project teams in addressing these risks timely and efficiently.
- Deliver legal advice on the development of a roadmap for improved capabilities;
- Provide legal support in the analysis of the need to create synergies with other ongoing initiatives (i.e. IAPP, INTERPOL's biometric tools).

Duty 2 Cooperation with Member Countries and other entities

- Provide day-to-day legal assistance on a variety of international cooperation activities in criminal matters specific to the projects.
- Provide assistance on legal issues arising from field cooperation with member countries and other entities involved in the projects.
- Participate in project meetings with the member countries, partners and other stakeholders to facilitate consultations and efficient project implementation.

Duty 3: Legal framework and instruments

- Propose legal instruments that will ensure compliance with the INTERPOL rules and regulations, including documents for approval by the governing organs, standard operating procedures, policies, internal and external guidelines that may be required for the implementation of new policing capabilities.
- Prepare cooperation agreements, with relevant public and private entities, and provide support to the negotiation of contracts with service providers, as deemed necessary for the development of the projects.
- Perform legal assessment of possible needs for adjustment and amendments to INTERPOL's legal framework.
- Contribute to the legal work on preparing and facilitating the meetings of the INTERPOL Committee on the Processing of Data.
- Provide day-to-day legal assistance on a variety of international cooperation activities in criminal matters specific to the projects.
- Provide assistance on legal issues arising from field cooperation with member countries and other entities involved in the projects.
- Participate in project's meetings with the member countries, partners and other stakeholders to facilitate consultations and efficient project implementation.

DUTY 4: Perform any other duties as required by the Supervisor.

REQUIREMENTS

All candidates will be assessed on the under mentioned requirements

Please only include professional experience for which you can provide official proof of employment (i.e. pay-slip indicating your functional title, work certificates, etc.). You could be asked to provide copies of such documents prior to interviews/tests. Any discrepancies found between the information stated in any of your application documents and the evidence of employment provided, will be considered misrepresentation and may lead to your disqualification from this selection procedure. This is especially important for your current and previous functional titles (they need to be exactly the same as the one in your contractual agreement), exact dates of employment, description of responsibilities and achievements, reason(s) for leaving and part-time work.

Training/Education required

- Master's Degree in Law, preferably with a specialization in data protection or information and communication technology (ICT) law.

Experience required

- Minimum of 5 years' experience as a lawyer at increasing levels of responsibility in an international organization, a public institution or a law firm.
- Experience in the field of data protection and/or ICT law would be an asset.
- Good knowledge of international cooperation in criminal matters and/or law enforcement work would be an asset.

Languages

- Professional Fluency in English is required.
- Proficiency in second official working language of the Organization (French, Arabic, or Spanish) would be an additional asset.

Specific skills required

- Maturity, with effective oral and written communication skills, particularly in an international/multicultural and multidisciplinary environment.
- Excellent drafting skills.
- Good IT skills and excellent knowledge of oral presentations software, business intelligence and word processing software.

Special aptitudes required

- Ability to work persistently and under pressure with tight deadlines.
- Ability to be self-motivated and methodological, to take initiative and work collaboratively in a team or individually.
- Ability to develop and maintain professional networks.
- Ability to synthesize.

WORKING CONDITIONS

- Remuneration for appointment on contract: Salary scales of all duty stations of INTERPOL can be found at <https://www.interpol.int/What-you-can-do/Careers/Vacancies>. The starting point is step 1 and one additional step will be granted for every 3 years of fully relevant experience. The salary scales of INTERPOL's officials are adjusted at least once per year (more under exceptional circumstances) on the basis of the methodology used for the calculation of the Purchase Power Parity (PPP).
- The successful candidate may be offered appointment on a higher step depending upon professional background and experience. For more information regarding conditions of service see Employment conditions for contracted officials available on the Organization's career website (<https://www.interpol.int/What-you-can-do/Careers>).
- The incumbent may occasionally be required to work occasional overtime based upon workload and to go on missions.
- Within the limits of the applicable regulations in the duty station, INTERPOL supports selected candidates' visa applications and/or special residence permits.

In compliance with INTERPOL's Confidentiality regime the successful candidate will have to undergo a security screening according to the clearance level attached to the function.

- INTERPOL has four official languages: English, French, Spanish and Arabic.
- INTERPOL retains the right not to make any appointment to this vacancy, to make an appointment at a lower or upper grade, to make an appointment with a modified job description or for a shorter or longer duration than indicated above.
- INTERPOL would like to inform candidates that their application may be considered for other similar positions.
- INTERPOL operates a non-smoking policy.